

**Historic Preservation Commission
Meeting Minutes
July 21, 2016**

1. Call meeting to Order

Chair Rohrer called the meeting to order at 6:32 pm and established a quorum.

Commissioners present: Bowcott, Hohf, McCulloch, Rohrer,

Commissioners absent: Leach-Holland, Troha

Also Present: City Liaison Sabourin, Guest

Handouts: Landmark Application 906 N Sheridan, Draft Ordinance and Statement of Significance, Letter to Judiciary and Summary Information/Recommendation

2. **Public Hearing(s):** Public hearing for landmark application for 906 Sheridan opened at 6:33 pm. Commissioners discussed the areas of importance and the criteria selected in the application. The last criteria is open ended, being more applicable to the place rather than the physical structure. The work of a notable builder and architect is more applicable. Motion to close the public hearing by Hohf, seconded by Rohrer at 6:36 pm. Motion passed unanimously. Hohf moved to recommend forwarding the landmark application for 906 Sheridan, amended by removing the 7th criteria, and adding the 5th criteria, to the City Judiciary Committee. Seconded by Rohrer. Motion passed unanimously.

3. Approval of Minutes of May 19, 2016 meeting.

Motion to accept the May 19, 2016 meeting minutes by McCulloch, seconded by Rohrer. Motion passed unanimously.

4. **Special Reports and Announcements:** Rohrer noted the display board presently in City Hall's lobby were used during the Tour of Homes and 4th of July parade. He estimated between 450 and 500 attendees saw the boards, as all but 2 brochures were taken during the events.

5. New business

- **Landmark Nomination Review:** None
- **Landmark Application Review:** None
- **Landmarked Property Review:** Certificate of Appropriateness for 946 N Sheridan is complete.
- **Commissioner Appointment Recommendations:** No recommendation at this time; still one vacancy.

6. Old Business:

Candidate Property Discussion

- **Reports on Candidate Properties:** Hohf noted 235 Gillette has potential. Rohrer noted McHenry County Historic Preservation Assn landmarks cemeteries and will forward that information. Discussed Oakwood under City oversight, as well as other local cemeteries, 1

private and 1 Jewish, both near Staben. Sabourin will research who the owners are of the non-municipal cemeteries. Rohrer will move forward with a nomination application for Oakwood. Hohf commented on the North Shore Gas Building as an Architect Ganster building. Andrea Danks is the municipal liaison for North Shore Gas.

- **HPC Inventory List:** No update
- **Historic Plaques:** Font modified, still bronze, will come with mounting hardware. Discussed a press release and a follow-up to those previously contacted regarding HPC plaques.

7. Reports from Other Community Entities

- **Waukegan Main Street (Hohf):** Evaluating lights along the tops of the buildings. Donations of \$10 - \$12 thousand will be needed to purchase the lights and complete installation, as well as owner approval and funds for long-term maintenance. Continuing the downtown planter program, using artificial plants in the hanging baskets, with a projected 3-year life to re use them.
- **Waukegan Historical Society (Rohrer):** Estimate 300 attended the Tour of Homes on 6/24/2016.
- **City matters and Other City Commission Matters (Sabourin):** No City updates.

8. Audience Time: General discussions regarding HPC, purpose, history.

Adjournment

Motion to adjourn by Rohrer, seconded by McCulloch. Motion passed unanimously. Meeting adjourned at 7:12 pm

Next regular scheduled meeting: Thursday, September 15, (3rd Thursday).